



**CENTRE FOR PROFESSIONAL AND
ADVANCED STUDIES
(CPAS)**

**INSTITUTE OF COMMUNICATION AND JOURNALISM
(ICJ)**

ADMISSION PROSPECTUS 2023-24

Institute of Communication and Journalism
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ADMISSION 2023-24
DETAILS OF THE SELF-FINANCING COURSE CONDUCTED
BY INSTITUTE OF COMMUNICATION AND JOURNALISM
(ICJ)

PG COURSE – Affiliated to Mahatma Gandhi University				
Sl. No.	Name of the Course	Duration	Eligibility	Selection
1	MA JMC (Master of Arts in Journalism and Mass Communication)	2 years	45% marks in any Degree (aggregate total of all parts) for SC/ST: 5% relaxation in the marks. Admission: On merit basis	Allotment for 50% seats will be made by the Mahatma Gandhi University PG-CAP and rest 50% will be from the ranklist prepared by the CPAS based on the marks of the qualifying Exam.

How to apply:

1. Candidates applying for admission to the course under Institute of Communication and Journalism should apply online and send a printout to the Principal, ICJ, Pullarikunnu Campus, Malloosery, and Kottayam 686 041 on or before the last date mentioned.
2. Online submission of Application may be made by accessing the website – www.cpas.ac.in or www.icjournalism.edu.in
3. Copy of the printout of the Application form must be retained for future reference.
4. The applicant is fully responsible for the details and marks entered in the application form. Any disparity in marks or claims noticed at the time of admission will result in the application being summarily rejected.
5. Applicant should ensure the following before sending the printout of the application form:
 - i. *All supporting documents submitted should be properly filled in and signed by the competent authority and affixed office seal at specified place.*
 - ii. *Copies of all certificates enclosed should be self-attested by the candidate.*
 - iii. *The photograph uploaded online and the photograph pasted in the printout of application form should be identical and properly self-attested.*
 - iv. *The applicant should select the course/courses which he/she desires to study while applying online.*
 - v. *The candidate should maintain confidentiality of the password created at the time of registration for submission of online application and keep it in safe custody for all future online activities such as payment of fees, etc.*
6. No memo will be sent by post from this office in the case of defective applications. The defects, if any, should be rectified before the cut-off date by the candidate. In that case hardcopy of the corrected application should be sent to the college.
7. Candidates should send only one application for admission to all UG and all PG courses respectively.

Application fee: The applicant has to remit **Rs. 500/-** as application Fee by online payment through the payment gateway. (**for SC/ST candidates Rs. 250/-**).

1. **Mode of payment:** All fee payment should be through **State Bank of India**, through the link provided in the web site. The fee shall be paid using Credit/Debit card or Net Banking or at SBI, with the challan generated from the online transaction. The receipt should be attached with the application form.

4. Selection:

- All admissions shall be based on **merit** solely based on the marks of the qualifying examination.
- Only the courses or their equivalents approved by Mahatma Gandhi University shall be reckoned as eligible qualification.
- Percentage of marks given is the minimum marks required for Part III Optional Subjects, if not otherwise mentioned.
- Reservation, concession based on income and community will be allowed according to the rules of the Government.
- For 50% seats other than Government merit seats, the applicants will be ranked according to the merit list prepared by ICJ and will be called for counseling.
- Admission list shall be published at Institute of Communication and Journalism.
- The candidates shall log on to the website using the user name and password registered at the time of applying to the courses to view their rank, to download application form and counseling memo, and for other information. The schedule shall be published in the site. Candidate should appear for the admission counselling at their own expense.
- **If the candidate fails to appear for the admission counselling or to remit the fee in time he/she will lose the chance.**
- All admissions will be provisional until the CPAS finalize it.
- No rounding off of the percentage of marks to the nearest whole number is permitted.
- The CPAS will not be responsible for delay in online communication regarding admission counselling.
- Incomplete applications will be rejected.

Reservation Quota

Reservation of seats and relaxation of marks for all courses will be granted based on the Govt./CPAS rules. The existing percentage of reservation is Ezhava/Thiyya-9%,Muslim-8%,Latin Catholic/ Anglo-Indian-3%, Other Backward Christian including SIUC and converts to Christianity from SC-1%, Other Backward Hindus-3%,SC-8%,ST-2%, the ward of Ex-service men-2%, Handicapped-3% Viswakarma and related communities (VK) 2%, Dheevara and related communities (DE) 2%, Kusavan and related communities (KS) 1% and Kudumbi 1%.Reservation to NCC/NSS candidates will be done according to Govt. rules.

Those who seek admission to the seats that fall under the reserved category shall produce the relevant certificates from the competent authority. In order to prove concession based on caste and financial status, the certificates should be from a Revenue Officer not below the rank of a Tahasildar or Village Officer.

CPAS
Fees structure

Sl No	Description	GENERAL (Rs.)			
		1 st Sem	2 nd Sem	3 rd Sem	4 th Sem
1	Admission fee	1,000	0	0	0
2	Annual administration fee to be remitted at MGU	2,150	0	2,150	0
3	Student Affiliation fee	0	0	0	0
4	Library	200	0	0	0
5	Caution Deposit (refundable)	1,000	0	0	0
6	College Union Fund	400	0	0	0
7	University Union Fund	0	0	55	0
8	General Accident and Insurance fund	0	0	23	0
9	Students welfare fund	0	0	35	0
10	Identity card	100	0	0	0
11	Sports affiliation fee	0	0	225	0
12	Institution Development fund	1,000	0	0	0
13	Total Special fees	5,850	0	2,488	0
14	Tuition fee	20,000	20,000	20,000	20,000
	Grand Total	25,850	20,000	22,488	20,000

Fee Structure for SC/ST/OEC students

Sl. No	Particulars	I Sem	II Sem	III Sem	IV Sem
1	Admission Fee	1000	Nil	Nil	Nil
2	Institution Development Fund	1000			
3	Caution Deposit (refundable)	1000	Nil	Nil	Nil
4	Identity card	100			
	Grand Total	3100	Nil	Nil	Nil

Location

3 km from Kottayam Railway station ie. 1 km from Varissery Junction in the Kottayam –Kudayampady route.

Dates to remember

- Last date to apply online and receive the print out of course under MAJMC*

<i>Course</i>	<i>Apply online</i>	<i>Receive print out at the college</i>
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